

## How we are managing Covid 19; A Message from Macarthur Developments

**Dear resident, supplier, contractor, consultant, interested buyer and all who do business with us.**

We have, as you have, been monitoring the Government and expert response to the COVID 19 situation.

For our business we have arranged and adopted a "Preparedness Management Plan" to enable us to continue to operate as effectively as possible. For you this means the following:

1. For the time being our Administration, Project Management and Sales functions remain open for business at our Sales Office at 1150 Camden Valley Way Leppington.
2. However, our office is currently closed for public access. For land sales we invite you to visit our website or contact our Sales Team (Frank 0439 088 049 or Samuel 0404 272 032) for an appointment. They will work with you to arrange a suitable meeting option.
3. We have adopted safe work practices in accordance with Commonwealth and NSW State Health Department guidelines which include attention to personal hygiene, social distancing and regular cleaning and sanitisation.
4. We also have a comprehensive contingency plan in place that will allow our staff to continue to effectively work remotely if/when required.
5. To our customers who are currently awaiting completion of construction of their lot, or who are in the process of setting the purchase of their lot, we are working closely with our civil contractors and solicitors to ensure continuity of both of these workflows in accordance with their adopted timetables.

These are extraordinary times. However they are temporary and will pass given time. I conclude by reassuring you that we are taking all the necessary steps to ensure continuity of our business relationship with you. We are open, working on our projects for you as usual and our commitment to our customer service remains unchanged.

Yours faithfully

Stephen McMahon  
General Manager  
26 March 2020